



COCHIN PORT TRUST

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**E-QUOTATION DOCUMENT FOR ROAD SWEEPING AND DRAIN
CLEANING WORK AT WILLIINGDON ISLAND (Re Quotation).**

Website:www.tenderwizard.com/CPT

SUPTDG. ENGINEER(CM)'S OFFICE

COCHIN PORT TRUST

COCHIN-682009

QUOTATION No.T1/Q-07/2021-C

1.GENERAL CONDITIONS

1. The work consists of “**Road sweeping and drain cleaning work at Willingdon Island**” and includes the following:
 - i) Sweeping and cleaning the side berms of roads including removing dry leaves, debris, earth and any other waste materials and cleaning the open/covered drains including removal and replacement of the cover slabs, removing the silt, earth, dry leaves all vegetation growths from the drain & side berms by deploying minimum 13 Nos of unskilled workers including cost of all tools etc. complete as directed by the Engineer-in-charge.
2. The bidders need to obtain the one time User ID & password for log-in to e-tendering Portal www.tenderwizard.com/COPT from the service provider M/s. KEONICS by paying registration amount of Rs.1124/- through online Payment using Credit/Debit Card/Net banking or DD in favour of “KSEDCL, Bangalore”.
3. The intending bidder must have valid Class-II or III digital signature certificate to submit the bid. For further details, please contact e-Tender Help Desk No. 080-40482000/ 080-49352000/ 9746118529/ 9605557738.
4. The quotationers shall have experience in taking up installation of DRDO Technology Bio- Digesters. Scanned copy of relevant certificate shall be submitted along with the quotation.
5. e-Quotations are invited on behalf of Cochin Port Trust, from experienced, resourceful and bonafide contractors having minimum qualification criteria as per the quotation notice.
6. The Quotation document will be available as two separate files in the e-quotation Portal; containing the following:
 - i. Quotation Notice & General Conditions.
 - ii. Schedule of Quantities of Work.
7. Both 5(i) & filled in 5(ii) above shall be submitted “Online” only. The name and address of the quotationers shall be necessarily entered in the space provided in the Schedule of Quantities of Work.
8. The Quotationer shall inspect the site before submitting the quotation in order to make them fully aware of the site and its conditions.
9. Clarifications if any required can be obtained by contacting the Asst. Exe. Engineer/ Asst. Engineer of concerned Civil section.
10. The work shall be completed within 30 Days from the date of receipt of work order.
11. The Engineer-in-Charge of the work (Engineer’s Nominee/ Nominee) shall be Suptdg. Engineer (CM).
12. Payments will be made online after completing the work to the entire satisfaction of the Engineer-in-Charge and also after deducting the taxes prevailing in force at the time of payment of bills.
13. Water & Electricity

Water: Water, if required for the work, shall be arranged by the Quotationer at his own cost.

Electricity: The Quotationer shall make his own arrangements for the temporary connection for electricity required, if any, and make necessary payment for it direct to the Department concerned. No payment will be made by the Employer on this account.

14. The rate/percentage quoted shall be excluding Goods & Service Tax (GST).
15. The Quotationer shall have valid GST Registration number. GST as applicable for the work will be paid extra by the Port. The GST applicable as per law can be billed on the Port Trust, which will be paid to the Quotationer by the Board along with the bills, for which the Quotationer shall hold valid GST Registration number.
16. All materials, tools, plants and equipments required for completing the work shall be provided by the Quotationer at his own cost. All materials required for the work shall be got approved by the Engineer-in-Charge before using in the work. Any fittings or accessories which may not be specifically mentioned in the specification but are usual or necessary as per good industry practice, shall be provided by the Quotationer without extra cost to the Port. All works shall be carried out as per relevant ISS.
17. All labour, skilled or unskilled for the work shall be provided by the Quotationer at his own cost and settling any disputes with the labour shall be, Quotationer's responsibility.
18. All care and precautionary measures for avoiding any kind of damage/ accidents in the work site shall be taken by the Quotationer. All safety precautions shall be taken while carrying out the work. The Quotationer shall supply the necessary safety equipments to the workers employed by him and also ensure that they use it, while carrying out the work. The Quotationer shall be solely liable and responsible for accidents if any, occurring during the period of Contract.
19. The work shall be completed without causing any damage to the existing structures/cables etc. In case any damage is caused, the same has to be rectified at Quotationer's risk and cost.
20. The Port will in no way be responsible for any loss/damages caused in connection with the work.
21. The quantities specified in the schedule of quantities of work are only approximate and shall be increased or decreased at the discretion of the Engineer-in-Charge according to actual requirements. Payment will be made as per actual measurements, according to the percentage quoted.
22. Quotations shall be valid for a period of 60 days from the due date of submission of quotation.
23. Completion Period: The whole work shall be completed within 30 days from the date of receipt of work order. In case the Quotationer is not permitted to carry out the work due to some problem from Employer's side, he should maintain a record of such time lost, duly counter signed by the Engineer-in-Charge and this period

will not be included while determining the delay in completion period. In case the works are not completed within the specified completion periods due to any fault of the Quotationer, it will be considered as a breach of contract and the Quotationer will not be considered for any other work in future.

24. Liquidated Damages: In case of delay in completion of the contract, liquidated damages (L.D) may be levied at the rate of half percent (½%) of the Contract Price per week of delay, subject to a maximum of 10% of the Contract Price. The amount of Liquidated Damages can be adjusted or set-off against any sum payable to the Quotationer.
25. Security Deposit: Security deposit @ 3% of Contract Price shall be recovered from the Quotationer's bill. The amount towards Security Deposit so deducted shall be refunded to the Contractor within 14 days from the date of payment of final bill.
26. Execution of Agreement: The successful Quotationer will be required to execute within 5 days from the date of receipt of work order, an agreement at his expense on proper value Kerala State Stamp Paper in the prescribed departmental form, consisting of the work order issued to the Quotationer, together with the Quotation submitted by him including General Conditions, for the due and proper fulfilment of the contract.
27. Till signing of agreement, the Quotation together with the acceptance letter shall constitute a binding contract between the Quotationer and Cochin Port.
28. The Contractor shall comply with all the provisions of the Indian Workmen's Compensations Act, Public Liability Policy, Provident Fund Regulations, Employees Provident Fund and ESI Act etc. amended from time to time and rules framed there under and other laws affecting the Contract labour that may be brought in to force from time to time.
29. **The contractor shall be registered under EPF and ESI Act and the employees employed under them shall be covered in the EPF and ESI scheme, as applicable under the act.**

If the number of employees proposed to be engaged in the work is less than the threshold limit under ESI/ EPF act, an undertaking to this effect shall be included in the tender submission.

SIGNATURE OF QUOTATIONER

2.DETAILED SPECIFICATIONS FOR ITEMS OF WORKS

1. ROAD SWEEPING

- 1.1 Sweeping the entire width of roads, paved and unpaved side berms to an average width of 1.5m on either sides or upto compound wall by sweeping, clearing, cleaning the access holes for draining of rain water, uprooting of vegetation such as grass, weeds, removing accumulated earth from the side berms of the roads and foot paths including depositing the sweepings/ rubbish/ earth to the nearest dust bins/ appropriate location pointed out by the Engineer-in-charge.
- 1.2 The sweeping and cleaning work shall be started at 8.00 A.M and shall be carried out up to 5.00 PM every day. The rates for labour for doing the sweeping and clearing work include expenses for providing accessories like brooms, brushes, pans wheel barrows, showels, spades etc. The cleaning and sweeping work shall be carried out along the entire width of the road including paved/ unpaved side berms, carriage way, junctions, bell mouths, entrances, top of covered drains and uprooting & removing grass from the tar edges/ carriage way of roads/ side berms and removing accumulated earth from the sides of the roads. All the sweepings, earth and cleared debris should be deposited immediately in the nearest dustbins/ appropriate place pointed out by the Engineer-in-charge using hand carts which should be brought by the contractor at his own cost.
- 1.3 Registers showing the workers deployed/ details of work done describing each area regarding sweeping shall be maintained by the contractor and the same shall be shown to the Engineer-in-charge/ every day for verification and certification after inspection that the work has been carried out in the entire area satisfactorily immediately after completion of that day's works.

2. DRAIN CLEANING

1. The work consists of cleaning and maintaining the open/ closed/ peripheral drains by cutting/ removing the weeds, grass etc. from the top & sides, removing the silt from the bottom and clearing the side berms by stripping, from the road edge up to drain edge on both sides including removal of accumulated earth lying on both sides of tarred surface for a minimum width of 1.50m.
2. The work of cleaning and maintaining the drains by removing the silt from the bottom, the weeds/ grass from the top & sides and clearing the side berms by stripping should be started from the date of commencement of contract and should be carried out as directed by the Engineer-in-Charge. The Contractor should continuously observe and remove the blockage in the drains including hume pipe culverts daily by engaging required labour as directed by the Engineer-in-Charge during the entire period of contract so as to ensure free flow to the back waters.
3. Covered drains shall be cleared by removing existing precast RCC cover slabs of various sizes across the drain at various locations including stacking the slabs on the side berms/ convenient places without making any hindrance to traffic,

transporting and properly relaying the same in the original position after cleaning the drains. The Contractor shall observe and remove the blockage in the covered drains during the entire period of contract.

4. The silt shall be removed as and when required for ensuring free flow of water.
5. The removed silt from drains shall not be deposited in the sides of drains. The same shall be collected in trolleys and transported to the place pointed out by the Engineer-in-Charge. Weeds and grass and other vegetation in the drain and side berms shall be removed at intervals so that the drains & side berms are in a neat & tidy condition with no overgrowth at all times.

SIGNATURE OF QUOTATIONER